



Ref: Rectt/20/NT/10-11/12

Date: Apr 01, 2022

**NOTICE**

Sub: Scrutiny Report, Document verification & socio-economic weight-age of the shortlisted applicants out of those who qualified written test held for the posts of Hostel Supervisor, Accountant, Law Assistant, Staff Nurse, Game Organiser, EPBAX Assistant, JE, Draftsman, Lab Technician, Pharmacist, Sanitary officer and Electrician against Advt. No-SVSU/2020/Estt. /NT/CD/10

Reference: this office notice no. Rectt/20/NT/10-11/06 dated Jan 17, 2022 & Rectt/20/NT/09-10/06 dated Feb 22, 2022 containing the results of written test held for above mentioned posts

In continuation to above referred notices, all concerned applicants are hereby informed that the scrutiny report of the shortlisted applicants out of those who qualified written test for respective posts are attached herewith. As already specified in previous notices, only such applicants who have qualified the test(s) and found eligible have been considered for shortlisting. A total of up to five eligible applicants have been shortlisted on the basis of marks/score obtained in the written test for respective post, however, the applicants having tie at cut-off marks have been included in the shortlisting.

2. Accordingly, the shortlisted applicants who have been declared provisionally eligible, as per the attached scrutiny reports, are hereby informed to report for document verification on April 09, 2022 at 9:30 am to 1:30 pm at the University transit office 2<sup>nd</sup> & 3<sup>rd</sup> floor Plot No 147, Sector-44 Gurugram. It is clarified that the provisional eligibility of the applicants is subject to the verification of the certificates/ testimonials in support of the eligibility as per specified/advertised eligibility conditions. If any information is found to be incorrect at any stage, the respective application will summarily be rejected.

3. The applicants who have been declared in-eligible may submit the requisite documents, if any, as per information already filled in application form in favour of their eligibility, only as per the specified/advertised eligibility conditions, to the document verification committee for consideration.

4. The shortlisted applicants (declared provisionally eligible as per the attached scrutiny reports) for respective post are advised to report/attend the document verification, along with all original certificate in support of their eligibility and the information filled in the application form. If any applicant fails to produce the documents in support of eligibility as per specified conditions at the time of document verification, his/her application will summarily be rejected. The applicants are advised to bring the originals of following document along **with two set of self-attested photocopies**:



- a) 03 Photographs (pp size) with Identity & Address Proof having recent clear photograph
- b) Certificate for claiming benefits of reservation (SC/BC-A/BC-B/EWS/PWD as the case may be) issued from the Competent Authority as specified by the State of Haryana on the prescribed format only, along with Domicile certificate and Income Certificate (for BC-A/BC-B/EWS) for the latest year.
- c) Matriculation Mark sheet and certificate
- d) Senior Secondary/Diploma Mark sheet and certificate
- e) Bachelor's (UG) Mark Sheets & Degree Certificate
- f) Master's (PG only in relevant discipline) Mark Sheets & Degree Certificate
- g) Certificate of Experience (strictly as requisite in eligibility conditions) with clear mention of Designation, Time-period & Pay scale/Band with AGP, which must be supported with salary slip/PF statement/ Form 16/ Bank Statement or any other valid proof of salary paid as claimed. Irrelevant (not as per requisite eligibility conditions) experience will not be considered.
- h) Any other document as requisite for the eligibility for respective post.

It is clarified that if any of the above documents is not produced at the time of document verification, the respective information/data will not be considered which may lead to ineligibility. No time will be permissible to submit any document later on. If an applicant does not report for document verification, he/she will not be considered for further process of selection.

5. Further, as per the selection criteria mentioned in the advertisement, the weight-age of socio-economic criteria & experience is to be ascertained for all the shortlisted eligible applicants. Accordingly, such applicants are hereby informed that in addition to the documents mentioned at para 4 above, the following documents are also required to be produced in support of the information of respective applicants in the undertaking attached at Annexure-B to ascertain this weight-age: -

<b>Criteria</b>		<b>Requisite Documents</b>
If no person from among the applicant's father, mother, spouse, brothers and sons is, was or has been a regular employee in any Department/ Board/ Corporation/ Company/ Statutory Body/ Commission/ Authority of any other State Government or GOI		Affidavit in this concern duly issued from the first-Class Magistrate/ Public Notary/ Oath Commissioner
If the applicant is a widow	Proof of Marriage along with	Death Certificate of Husband
If the applicant is the first or the second child and his/ her father had died before attaining the age of 42 years	Affidavit stating that he/she is first/second child along with Date of Birth & Death Certificate of Father	
If applicant is the first or second child and his/her father had died before applicant had attained age of 15 years		



If the applicant belongs to such a de-notified tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic tribe of Haryana which is neither a Schedule Caste nor a Backward Class	Caste/Class certificate issued from the Competent Authority
Experience	Experience (over & above requisite) Certificate along with salary slip/ Form 16/Proof of PF/CPF/NPS/ESI Contribution

In absence of requisite documents, the claim of the respective applicant will not be considered.

**REGISTRAR**

- Copy to:
- a) All concerned applicants via email
  - b) Web Administrator: to upload on the University website
  - c) OSD to VC: for information

Note: Due care has been observed in preparation of scrutiny yet the University reserves its right to correct the inadvertent error (if any) at any stage.

Enclosure:

- I) Scrutiny Reports (15 pages)
- II) Annexure- B: Format of Undertaking